



**Advanced
Career
Institute**

Edition

2017/2018

Consumer Information Guide

ADVANCED CAREER INSTITUTE

Consumer Information Guide

MISSION STATEMENT

The Mission of Advanced Career Institute is to provide short-term, high-quality educational programs to prepare students for entry-level employment.

Advanced Career Institute maintains three goals:

1. Provide instruction in a safe, professional, educational environment using effective equipment and efficient class sizes.
2. Hire and retain qualified industry experienced instructors who utilize effective teaching methodologies to provide individualized learning experiences for their students.
3. Provide programs that are designed to teach the skills necessary for entry-level employment, career development and advancement in the student's chosen field.

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PURPOSE

The Higher Education Act of 1965 (HEA), as amended by the Higher Education Opportunity Act of 2008 (HEOA), includes many disclosures and reporting requirements relevant to Consumer Information.

This guide is intended to provide, briefly describe, and deliver upon request, information regarding requisite consumer information to current students and prospective students. Included in this guide is a summary of all of the Basic Consumer Information Requirements (BCIR). Note that this Basic Consumer Information Guide summary is also hand delivered to all students during student orientation before enrolling in any program at Advanced Career Institute.

The HEOA requires the Secretary (United States Department of Education) to collect and display on the College Navigator website an extensive list of information about each institution that participates in the Title IV student aid programs. The Secretary must update this information annually and regularly consult with current and prospective college students, their families, institutions, and other experts to improve the usefulness of the College Navigator website.

The College Navigator site will include some items which are also found in the institution's catalog and/or addenda such as general institution information, transfer credit information, etc., and will also include key statistics about the institution which will assist students in their decision making process.

The schools Financial Aid office will be available during normal operating hours to help persons obtain consumer information or to answer questions regarding Advanced Career Institute's Consumer Information Guide (CIG).

ACCREDITATION, APPROVALS, AND AFFILIATIONS

Accreditation: Advanced Career Institute is accredited by the Commission of the Council on Occupational Education (COE), a national institutional accrediting body recognized by the U.S. Department of Education.

State Approval:

State of California Bureau for Private Postsecondary Education (BPPE)

Approvals & Partnerships:

Department of Motor Vehicles

College of the Sequoias

Department of Rehabilitation

Workforce Investment Act (WIA)

Veterans Education & Training (VA)

Institutional Memberships:

Better Business Bureau, Inc.

Chamber of Commerce

Commercial Vehicle Training Association (CVTA)

California Trucking Association (CTA)
American Welding Society (AWS) Recognized Curriculum
National Center for Construction Education & Research (NCCER)

FINANCIAL AID AVAILABLE

The following financial assistance programs are available at Advanced Career Institute to help you finance your education and training:

Pell Grants*
Direct Subsidized and Unsubsidized Loans*
Plus Loans*
Private Loans
VA Benefits
Workforce Investment Act (WIA)**
Department Of Rehabilitation (DOR)**

*Students must meet satisfactory academic progress requirements to remain eligible for all federal and state financial assistance programs. Financial aid is available for those who qualify.

**Student eligibility is determined by these government agencies. Please visit your local office for eligibility information. Advanced Career Institute is approved to receive these funds and apply them towards your tuition cost.

Workforce Investment Act:

Advanced Career Institute participates in the Workforce Investment Act (WIA) that provides training for those who have been laid off, are changing their career or want to improve their skills. If you're interested in enrolling in one of the WIA-approved programs at Advanced Career Institute, you must apply at a WIA office and be selected for the program. During the WIA selection process, students may still work with Advanced Career Institute officials on program availability and other possible financial aid availability.

APPLYING FOR AID

Pell Grants:

The student must complete the free application for Federal Student Aid (FAFSA).

Direct Subsidized and Unsubsidized Loans:

The student must complete the FAFSA for Federal Student Aid and fill out the Master Promissory Note (MPN).

Plus Loans:

The student's parents must complete the free application for Federal Student Aid (FAFSA), a credit check is required for approval and the Plus Loan Master Promissory Note (MPN).

Private Loans:

The student must fill out the Private Loan application; a credit check is required for approval.

LOAN REPAYMENT AND COUNSELING

Repayment of Federal Direct Stafford loans will begin six months after graduation or any other termination of enrollment. Students will generally have up to 10 years to repay Federal Direct Stafford loans. Deferment and forbearance options are available under certain circumstances (for example, if you are unable to find full time employment, or are experiencing an economic hardship). A deferment allows you to temporarily stop making payments on your loan.

If you don't meet the requirements for a deferment but are temporarily unable to make your loan payments, forbearance allows you to temporarily stop making payments on your loan, temporarily make smaller payments or extend the time for making payments.

Regarding Federal Direct Parent PLUS loans, the parent borrower has the option to begin repayment either within 60 days from the date the loan is fully disbursed or wait 6 months after the dependent student ceases to be enrolled on at least a half time basis. The parent has the option to defer the payment of principal and interest while the student is in the institution.

No interest is charged on Federal Direct Subsidized Stafford loans while you are in the institution. For Federal Direct Unsubsidized Stafford loans, interest is charged on these loans during attendance at the institution and during grace, deferment and repayment periods. You may choose to pay interest while it accumulates while you are in the institution, or you can allow it to accrue and be added to the principal balance, on which additional interest amounts will be based.

Federal student loans are required by law to provide a range of flexible repayment options, including, but not limited to, income-based repayment and income-contingent repayment plans, and loan forgiveness benefits, which other student loans are not required to provide; and federal direct loans are available to students regardless of income.

As a student borrower, in addition to the FAFSA, you will be required to complete both a loan entrance interview and Master Promissory Note before a Federal Direct Loan can be disbursed to you. Entrance counseling is done during the initial financial aid appointment for all federal loan borrowers. Exit counseling must be completed before you leave the institution. Exit interviews are completed 30 days before completion date. For information on exit counseling, or the total and types of loans that have been disbursed to you, or for information on federal grants that you have received, go to <http://www.nslds.ed.gov>. The institution will advise you of all available grant aid before awarding loans. The institution encourages students to borrow the minimum amount required to meet their budgeted cost of attendance.

Please use the estimate of your total loan debt to determine your estimated monthly payment in comparison to the recommended annual salary for the position that you are seeking to obtain after your education is completed. On-time repayment of your student loans is included as a positive item on your credit report. It demonstrates your willingness to pay and reflects your maturity as a responsible consumer. Additionally, you can avoid late fees, additional interest and other penalties that delinquent and defaulted students encounter.

Also, note that you may deduct interest paid on qualified education loans on your income tax return. Please consult an experienced tax preparer on this fact and the availability of other education credits such as the Hope Scholarship and Lifetime Learning Credit before filing your income tax return.

The U.S Department of Education has established multiple websites to assist students in this process. Visit the Department's Repayment Plans and Calculators website at:

<http://studentaid.ed.gov/PORTALSWebApp/students/english/OtherFormsOfRepay.jsp>.

This may help you to better understand your loan obligation and required payments, as well as repayment options that may be available. You can also find more information on how to manage your federal student loans at the Department's <http://studentloans.gov> site, as well as online counseling, estimated repayment amounts, etc. at www.dl.ed.gov. Many of the Department's sites will refer back to each other and links are available to assist you in navigation.

VERIFICATION

A student's Free Application for Federal Student Aid (FAFSA) may be selected by the U.S. Department of Education for a process called "verification" to verify the information on the application. Students are reminded to provide truthful and accurate information. The financial aid office will contact students who are selected for verification and given a verification worksheet that includes specific requirements, deadlines, and consequences of non-compliance. To complete the verification and remain eligible for Financial Aid, the student must submit the verification worksheet as well as tax/income information as directed by the financial aid office.

The following are policies and procedures regarding the verification of information provided by applicants for Federal student financial aid under the Title IV Programs:

1. Only those students who are selected for verification by the U.S. Department of Education (ED) or who have conflicting information in their records will be required to submit supporting documentation. In most cases, the required documentation consists of a completed Verification Worksheet and an IRS Tax Return Transcript from the prior year.
2. No Federal Pell Grant, or Subsidized Direct/Stafford Loan Funds will be disbursed before verification is completed.
3. Students eligible to receive Pell or Subsidized Direct Loan will have until 120 days after their last day of attendance or August 31, whichever is earlier, to complete verification. However, in the interim, the student must have made arrangements with the institution for payment of all tuition and fees due or risk termination from the institution. After the passage of the period above, all financial aid that might have been due is forfeited.
4. All students will be notified on a timely basis if they have been selected for verification and what supporting documentation is required. At that time the student will be informed of the time parameters and the consequences of not completing the verification cycle. The institution will notify the student of the result of the verification process and any other documentation needed. The institution will assist the student in correcting any information that is inaccurate and will notify any student via award letter if an award changes. The institution will use as its reference the most recent Verification Guide supplied by the U.S. Department of Education.
5. The student must resolve inaccurate or conflicting information on any application before the institution may disburse Federal funds. In cases where there is credible information indicating that the student may have engaged in fraud or criminal misconduct in connection with his/her application, the

institution will refer the case to Office of Inspector General (OIG). Unless required by the U.S. Department of Education, no Federal financial aid will be disbursed to the student.

6. The financial aid file must be documented with the date that verification is completed. No Title IV disbursements will be approved for release before the date that all Verification procedures have been completed including if needed, a revised and valid ISIR.

AWARDING OF AID

Pell Grants:

The Pell Grant is a “gift grant” that is the foundation of federal student aid. It does not have to be repaid (unless, for example, you withdraw from school and owe a refund). The Pell Grant is based on need and the cost of education at the school he/she chooses to attend. The most a student can receive in an award year, if eligible, is \$5,920.

Stafford Subsidized Loan:

The subsidized loan program enables students who demonstrate financial need to borrow money at a low interest rate to meet educational expenses. As an undergraduate student, he/she may borrow up to \$3,500 for the first year and \$4,500 for the second year, if eligible. A student cannot borrow more than the cost of attendance at his/her school less any other financial aid he/she may receive. The student must repay the loan. The interest rates on Direct Subsidized Loans are fixed and are calculated each year by formulas specified in the laws and regulations that set the terms and conditions of Direct Loans. Payments will begin six (6) months after the last date of attendance.

Stafford Unsubsidized Loan:

The unsubsidized loan for students is an educational loan that must be repaid. Financial need is not a requirement. Independent undergraduates may borrow up to \$6,000 per academic year, and dependent students may borrow up to \$2,000 per academic year. The interest rates on Direct Unsubsidized Loans are fixed and are calculated each year in accordance with formulas specified in the laws and regulations that set the terms and conditions of Direct Loans. Students may elect to pay the interest while in school, or students may allow the interest to accrue and be capitalized. Payments will begin six (6) months after the last date of attendance.

PLUS Loans:

The Plus Loan is an educational loan that must also be repaid by the parents. Parents of dependent students may borrow up to the total cost of education per academic year for a child enrolled at least half-time. The interest rates on PLUS Loans are fixed and are calculated each year in accordance with formulas specified in the laws and regulations that set the terms and conditions of Direct Loans. The first payment is due 60 days after the final disbursement. If parents are denied a Plus Loan, the student may borrow up to \$6,000 in an unsubsidized loan.

VA Benefits:

The student, or at least one of the parents of the student, must be a Veteran of the United States Armed Services. Prospective students must seek additional assistance regarding VA Benefits from the School's Certifying Official.

GENERAL ELIGIBILITY

Pell Grants/Stafford Loan:

- ✓ You are enrolled in the AG Transportation or Advanced Welding Technology Programs.
- ✓ You are a U.S. citizen or an eligible non-citizen.
- ✓ You demonstrate that you have a need. (Need is the difference between the cost of education and expected family contribution). Need is determined by the information that is supplied on the free application for student aid.
- ✓ You maintain satisfactory progress towards completing your course of studies.
- ✓ You are not in default of a Federal Direct Stafford Loan or a Plus Loan.
- ✓ You have a High School Diploma or General Education Development (GED) certificate.
- ✓ You do not owe a refund on a Pell Grant or SEOG at any school.
- ✓ You must be enrolled as a regular student working toward a degree or certificate in an eligible program.
- ✓ You have a valid Social Security Number.
- ✓ You sign a statement of updated information.
- ✓ You register with the Selective Service.

RIGHTS AND RESPONSIBILITIES

With regard to financial aid you have the right to know:

- ✓ What financial aid programs are available to you from Federal, State, and other sources, if applicable, and an explanation of all aid sources including what sources must be repaid
- ✓ The procedures for applying for various sources of aid and the deadlines for applying
- ✓ The criteria for awarding aid and how need for aid is determined
- ✓ How much funding you will receive and how much of your costs have been met by this funding
- ✓ How the institution distributes aid among students
- ✓ How and when the institution disbursed aid
- ✓ The conditions for any loans that you are awarded and accept
- ✓ Academic progress standards
- ✓ Refund policies

You may view the contents of your student financial aid file in accordance with the Federal Educational Right to Privacy Act. All documents submitted to the financial aid office are confidential.

As a student and recipient of financial aid, your responsibilities are to:

- Review all information about the institution's programs before you enroll
- Complete all applications and forms accurately and timely, ask your financial aid officer questions if necessary
- Know and comply with the rules of any aid that you receive, including provisions of any promissory note that you sign, providing any data requested by the financial aid office to verify application information (see Verification below), and understanding the consequences of defaulting on a loan
- Maintain satisfactory academic progress (SAP)
- Accept responsibility for all agreements that you sign

- Review and comply with all rules and regulations pertaining to financial aid, academic and conduct policies
- Keep your address and contact information current by notifying your financial aid officer or admissions representative

TITLE IV PROCESSING

Pell Award – An eligible student could receive one (1) full PELL Grant per award year if the student has a zero (0) EFC.

Pell Disbursement – Once the school receives the student's ISIR, all documentation has been received by the Financial Aid Department and the student has started classes, the school will receive half of the student's Pell Award on the eighth day after enrollment. After the student has completed 301 hours in the AG Transportation program or 381 hours in the Advanced Welding Technology program, and the student is making satisfactory progress, the school will receive the other half of the student's Pell Award.

Student Loan Disbursement -Loans are disbursed on two (2) separate occasions. The first half of the loan will be disbursed approximately 31 days after the first day of class and the other half at the midpoint of the loan period. No Pell or Loan disbursements can be made unless the student is making satisfactory progress in his/her attendance and academic studies.

SATISFACTORY ACADEMIC PROGRESS

To be eligible for Title IV aid, a student must maintain satisfactory academic progress (SAP) as per section 668.16(e) of HEA 1965. New SAP definitions were created in 668.34 that went into effect on July 1, 2011. Advanced Career Institute has developed policies that determine the academic standards that students are expected to meet and, built a means and schedule of measuring the achievement of those Pace and Quantitative standards. If the student has made acceptable Pace and Quantitative progress for that particular increment, then the school reviews the 150% of the maximum allowable time frame criterion to measure student's SAP.

Students enrolled in programs approved by Accrediting must meet formal standards that measure their satisfactory academic progress toward graduation. The policy is provided to all students before the first class session. The policy is consistently applied to all applicable students. Evaluations are maintained in the student file.

New SAP definitions went into effect on July 1, 2011. The school developed policies to determine the academic standards that students are expected to meet and built a means and schedule of measuring the achievement of those Pace and Quantitative standards.

Advanced Career Institute's administration establishes SAP standards. The relevant SAP policies are summarized below.

All students must maintain Satisfactory Progress according to the following standards to continue enrollment. Satisfactory Progress is measured at the end of each payment period and will be checked before disbursement of aid.

CLOCK HOUR PROGRAM

The student's academic progress is evaluated at the point the student successfully completes the required clock hours for that payment period. Students must maintain (1) a cumulative grade point average of 70%, and (2) an attendance rate of 90% of the scheduled hours.

To successfully complete a program the student must complete 100% of the program requirements within no more than 150% of the program length, measured in scheduled hours.

Students who meet the minimum requirements for attendance and academic performance are considered to be making satisfactory progress until the next scheduled evaluation.

SAME AS OR STRICTER THAN

Advanced Career Institute's SAP policy for Title IV students is the same as the school's standards for students enrolled in the same educational programs who are not receiving Title IV aid.

The Financial Aid Officer reviews the Title IV SAP policy to ensure it meets all federal requirements. The Director of Education notifies the financial aid office if the school changes its academic policies.

ATTENDANCE POLICY

Students are expected to attend all scheduled classes. To successfully complete the course students are required to complete all scheduled hours of the program. To successfully complete the course of training the ratio of absences or tardies must not exceed 10% of the course time. Attendance evaluation will occur each day of class during each week. Students not meeting this requirement will be placed on attendance probation for the duration of one course. Also, a student who is absent three (3) consecutive days will be placed on attendance probation. Students who have ten (10) consecutive days of absences will be dismissed from school. Students dismissed from school due to lack of attendance may be readmitted only at the discretion of the School director, no sooner than the next grading period and must be able to make up all absences for each course in excess of 10% before the end of their re-entry course. Students are encouraged to schedule personal appointments after school hours and to notify the school in advance when an absence is going to occur. Advanced Career Institute's programs are clock hour programs therefore; all scheduled hours must be attended.

TARDINESS

Tardiness is a disruption of the learning process. Three (3) incidents of tardiness, or of leaving school early without a legitimate excuse, within 30 days will be considered as one absence. Tardiness exceeding fifteen (15) days will result in the student being placed on attendance probation.

Late arrivals may enter school until 15 minutes after class/scheduled shift begins; students who are more than 15 minutes late must meet with the Registrar to obtain authorization to remain in school for the day. Continued tardiness may result in disciplinary action up to and include termination. Students who are going to be absent are expected to call the school before the beginning of their scheduled shift.

ATTENDANCE PROBATION

Students who do not meet the overall 90% attendance requirement will be placed on probation for the duration of one course. If by the end of the probationary period the student achieves the overall 90% attendance requirement he/she is removed from probation and is notified in writing of having achieved “good attendance standing.” If the student does not achieve an attendance ratio of 90% or better at the end of the probationary period, the student may be dismissed from the institution.

LEAVE OF ABSENCE

In the case of an extended illness, maternity, death in the immediate family, or other unavoidable circumstances, a student may request a leave of absence one time in a 12-month period pending the Campus Director’s approval. All leave of absence request will be approved on a case by case basis. A written request for a leave of absence must be made to the Campus Director. Students who commence a leave of absence at any point before they complete the grading period will earn a grade of “W” for all courses attempted and will have to retake said courses.

If student enrollment is temporarily interrupted for a Leave of Absence (LOA), the student will return to school in the same progress status held before the leave of absence. Clock hours that have elapsed during a leave of absence will extend the student’s contract period by the same number of clock hours and days taken in the leave of absence and will not be included in the student’s cumulative attendance percentage calculation.

No Title IV benefits or other financial aid benefits may be received while a student is on leave of absence. Federal Direct Student Loan recipients who fail to return from an approved leave of absence at the designated time must realize that their grace period for loan repayment begins on the day after their last date of school attendance before going on the leave of absence.

If a student on a leave of absence fails to return to school on their scheduled return date or does not extend their current leave of absence, they may be dismissed from their program of study. All leave of absences will extend the student’s completion date.

Veteran’s Affairs will be notified immediately if a Veteran Affairs student is granted a leave of absence. Benefits will be terminated on their last day of attendance. Benefits may be continued upon the student’s re-entry into their program of study, and Veterans Affairs will be notified.

Students enrolled in the transportation programs will be required to complete a drug screen at the student’s expense upon return from a LOA exceeding (30) days. Transportation students are also reminded that CDL permits expire (12) months from the original issue date.

PACE MEASURE OF SATISFACTORY ACADEMIC PROGRESS (SAP)

Advanced Career Institute’s satisfactory academic progress policies contain a Pace (quantitative) measure. The policy defines the pace that our students must progress to ensure educational program completion within the maximum timeframe of 150%. For clock hour schools, the maximum time frame is no longer than 150% of the published length of the educational program as measured in the cumulative number of clock hours the student is required to complete.

Timeframe - All students must satisfactorily complete their program within 150% of the normal timeframe.

Certificate Program	Normal Timeframe	Maximum Timeframe
Advanced Welding Technology	38 weeks	57 weeks
Ag Transportation	20 weeks	30 weeks

At the midpoint of the maximum timeframe, students must have successfully completed 1/2 of the program's clock hour requirements. For example: The maximum timeframe for the Ag Transportation is 30 weeks. The total clock hours needed for completion of this program is 600 clock hours. By the time the student has been in the program for 15 weeks (1/2 of the maximum time frame), they must have attended at least 300 clock hours. This time frame is applicable for all students including those who did not receive financial aid.

To calculate PACE take the cumulative number of hours the student successfully completed divided by the cumulative number of hours the student attempted. So, if we take a clock hour school with a 900-hour program, at the end of each payment period the student is expected to have attempted 450 hours and completed 450 hours to complete the program within the allotted normal time frame of 30 weeks. If the student only completed successfully 383 hours, we would divide 383 by 450 or 85.1%. Based on this, we must determine if a student could complete the program within 150% of the time allotted for the program or 45 weeks. The student has 30 weeks remaining and could complete the remaining 600 hours within the time frame. So, the student is making satisfactory pace progress and complies with the school's attendance policy.

The students who have failed to meet the Pace standards are placed first on Financial Aid Warning; if no improvement over the next payment period, they may appeal the decision and be placed on financial aid probation. The Financial Aid Officer in coordination with the Director of Education monitors Pace progress.

QUALITATIVE MEASURE OF SATISFACTORY ACADEMIC PROGRESS (SAP)

As per sections 668.16(e) (2) (i) and 668.34 of HEA 1965, Advanced Career Institute follows a qualitative measure. The measurement is graduated. The following policy provides a detailed description of how qualitative progress is monitored and by whom. The school realizes that, often times, students must make an adjustment to the academic demands of pursuing an education. The financial aid office receives quantitative information about Title IV recipients from the Campus Director. The quantitative SAP is reviewed manually, and a copy of the latest grades is kept in the student file. The Office of Financial Aid notifies students in writing of their progress or lack of progress at the end of each payment period. The student must be at a high enough grade point average to be able to reach graduation standards.

GRADING SYSTEM

The grading scale for the Advanced Career Institute's Programs is as follows:

ALPHA	NUMERIC	DETAIL
A	90% - 100%	Outstanding effort and a mastery of a subject area, excellent standard of work.
B	80% - 89%	Extra effort reflecting mastery of a subject area, with high standard of work.
C	70% - 79%	Mastery of subject area with acceptable standard of work.
D	60% - 69%	Mastery of subject area below average, but still meets minimum standard of work performance.
F	Below - 59%	Mastery of a subject area not acceptable. Failure to meet minimum standard of work performance.
I	Incomplete	Mastery of a subject area incomplete. Failure to meet minimum standard of work performance.
W	Withdrawal	Withdrawal of a subject area. Failure to meet minimum standard of work performance.

The student must maintain a 70% GPA at the end of each payment period to maintain Qualitative academic progress.

The students who have failed to meet the Qualitative standards are placed first on Financial Aid Warning; if no improvement over the next payment period, they may appeal the decision and be placed on financial aid probation. The Financial Aid Officer in coordination with the Director of Education monitors qualitative progress

Financial Aid Probation may be for one term or multiple terms based on an academic plan.

FINANCIAL AID WARNING

A student on Financial Aid Warning may continue to receive assistance under the Title IV, HEA programs for one payment period only. At the end of the payment period if the student has met the minimum grade and attendance requirement the student is considered to be meeting Satisfactory Academic Progress.

The school evaluates Satisfactory Academic Progress at the end of each payment period and checks for the following:

1. Grade point average (GPA) and the student must maintain a minimum of a 2.0 GPA.
2. Attendance
3. Clock hours, the student must meet half the weeks of instruction for that programs payment period to be eligible for the next payment.
4. Weeks of Instruction, the student must meet half the weeks of instruction for that programs payment period to be eligible for the next payment.

If a student falls below a 2.0 GPA, or if the student is not completing the required amount of clock hours to keep Pace with the requirements for graduation within the 150% time frame, will result in the student being placed on Financial Aid Warning for one payment period. A student who is put

on a Financial Aid Warning can continue to receive Title IV, HEA funding for the next payment period after they receive the warning status.

If the student is not meeting Satisfactory Academic Progress at the end of the Financial Aid Warning Period, the student will be placed on Academic Probation, with a loss of Title IV, HEA funding and will be required to meet specific criteria of an improvement plan to assist them in regaining SAP and Title IV, HEA eligibility. During this period, the students will not be eligible to receive Title IV, HEA funds but he/she may continue on a cash pay basis with an approved payment plan. Arrangements for payment must be approved within ten school days of notification of development status.

If a student is making SAP at the end of the Financial Aid Warning, they shall be returned to normal SAP status with no loss of Title IV eligibility.

If the student does not meet SAP at the end of the Financial Aid Warning Period, there will be a loss of title IV, HEA eligibility, with the right to appeal.

APPEAL PROCESS

If the student does not make SAP at the end of the Financial Aid Warning period, they lose their Title IV, HEA financial aid eligibility and will be placed on Academic Development Status, with a loss of Title IV, HEA funding, with the right to appeal. The student may have the opportunity to have their Title IV, HEA financial aid eligibility reinstated by appealing the Academic Development Status, with a loss of Title IV, HEA funding decision and placed on Financial Aid Probation if the appeal is granted.

The student has five (5) days to institute an appeal. The appeal must be given to the Campus Director, who in turn will meet with the Executive Vice President and the Financial Aid Officer to decide on the appeal.

The student must describe any unusual circumstance(s) that the student believes deserve special consideration. The basis on which a student may file an appeal: the death of a relative, an injury, or illness of the student or other special circumstance. The student must provide supporting documents and describe in writing any unusual circumstance(s) that the student believes deserve special consideration. The student must provide information as to why they did not make SAP and what has changed that will allow them to make SAP by the next evaluation point.

Once the Campus Director receives the appeal, they will evaluate the appeal and provide a decision within ten (10) business days. The Campus Director will notify the student in writing of the decision, and that decision is final.

FINANCIAL AID PROBATION

If Financial Aid Probation Status is granted, the student will regain Title IV, HEA eligibility for the next eligible payment period only. The student must be making SAP at the end of the payment period to regain Title IV, HEA funding for the next payment period.

When a student is placed on Financial Aid Probation status, he or she will be required to do the following:

1. Agree to a written academic plan that specifies how the student will regain SAP. The plan may include but is not limited to mandatory tutoring, scheduled advisement sessions, extra course assignments, repeating a course for which the student received a failing grade, and repeating a course from which the student withdrew.
2. Sign the academic plan (a copy will be kept in the student's file).

A student on Financial Aid Probation because of a successful appeal is eligible for Title IV, HEA funds for ONE payment period only.

Students who regain SAP at the end of the next payment period will have regained full eligibility for Title IV, HEA funding.

The student on financial aid warning, probation or Title IV, HEA funding suspension for a payment period may not receive Title IV, HEA funding for the subsequent period unless the student makes SAP

REINSTATEMENT OF TITLE IV, HEA AID

Reinstatement of aid is limited to the period under evaluation. Students making SAP by the conclusion of the Warning or Probation period will be removed from the warning/probation status and will regain eligibility for Title IV, HEA funding

SUSPENSION AND DISMISSAL

Advanced Career Institute reserves the right to suspend or dismiss any student whose attendance, academic or financial standing, or personal behavior does not comply with the school standards, regulations, and rules. Students who have been suspended or dismissed may be reinstated only upon approval of the Campus Director.

ACADEMIC PROBATION

Students who do not meet the minimum requirements for satisfactory academic progress will be placed on probation for one month. If the student achieves a grade average of 70% or better for the probationary period and achieves a minimum overall grade average of 70% or better, he/she is removed from probation and is notified in writing of having achieved "good academic standing." If the student does not achieve a grade of 70% or better for the probationary period and does not achieve a minimum overall grade average of 70% or better, the student will be dismissed from the institution.

TRANSFER STUDENTS

The School will count transfer hours/credits that apply toward the student's current program in determining SAP. Transfer hours will be counted as both hours attempted and hours completed. A student who changes their program will be considered as a transfer student into the new program.

WITHDRAWALS

A student who withdraws from a course and receives a "W" in the course will have that course counted in the Pace component of Academic Progress.

OFFICIAL WITHDRAWAL FROM SCHOOL

If circumstances beyond the student's control make it necessary for withdrawal, the student must consult with the Campus Director and complete a Student Change of Status Form using the last date of attendance as the drop date. This process is discussed in more detail in the Return to Title IV, HEA funds policy.

UNOFFICIAL WITHDRAWAL FROM SCHOOL

If the school unofficially withdraws a student from school, the Campus Director must complete the Student Change of Status form using the last date of attendance as the drop date. This process is discussed in more detail in the Return to Title IV, HEA funds policy.

INCOMPLETES/MAKE UP WORK

An Incomplete (I) cannot be given as a final grade. However, the student may, with the Campus Director's approval, complete the required course work, assignments, and exams within two (2) weeks from the original completion date. If the student does not complete required course work, assignments, and exams within the stated period, he/she will receive a grade of "F" for the course. The student will then be required to repeat the entire course before continuing their training.

REPEATED COURSE

If a student repeats a course, only the highest grade will be counted, and previous grades will be deleted. The previous grades will be excluded when considering the qualitative progress standard, but the credits will be counted when determining the Pace SAP standard.

If a student receives a "D" grade or better, and the student retakes the course to obtain a better grade, that course can be counted for the enrollment period. However, a full-time student may only take one repetition of a previously passed course or any repetition of a previously passed course due to the student failing other coursework and still receive title IV aid. If a student receives an "F" grade in a course and retakes the course so he/she may obtain credit for the course, the course is counted for the enrollment period and may be counted for financial aid purposes.

INCREMENTS

The student's academic progress is evaluated at the midpoint of the maximum timeframe of the program. The student must successfully complete the required clock hours for that payment period. Students must maintain (1) a cumulative grade point average of 70% or higher, and (2) an attendance rate of 90% of the scheduled hours.

Students who meet the minimum requirements for attendance and academic performance are considered to be making satisfactory progress until the next scheduled evaluation.

Students who have missed ten consecutive days will be dropped from the program unless they have previously requested and have approval for a leave of absence.

REINSTATEMENT

A prior student requesting to be reinstated as an active student, based on whatever reason(s) or circumstances, should do so in writing. Supportive documentation and information concerning any mitigating circumstances should be noted in the request. The requesting prior student shall be notified of the Reinstatement Review within five days following the decision of the Campus Director.

REINSTATEMENT BEFORE 180 DAYS

Students who withdraw before completion of the course and wish to re-enroll within six months (180 days) of the original official withdrawal date will return in the same satisfactory academic progress status as at the time of withdrawal.

Students who have been terminated or withdrew from school may re-enroll (if determined eligible) within 180 days and will not incur additional charges. However these students will be responsible for paying any remaining balance from the previous enrollment that cannot be covered with reinstated federal funds.

Students who have been terminated or withdrew from school and re-enroll (if determined eligible), after more than 180 days will pay a \$50 application fee and will be charged for contracted hours at the current tuition rate. All re-enrolling students will be provided the school's re-enrollment policy and will be evaluated by the Campus Director for placement. Students applying for re-entry or transfer-in from other schools will be required, as a condition of enrollment, to bring delinquent prior student loans to a current status.

COST OF ATTENDANCE

Please consult your institution's catalog or enrollment agreement for information on this topic. You may also find estimates of Cost of Attendance, including tuition and fees, books and supplies, room and board, transportation, and any additional costs of a program, for the Academic Year on the National Center for Education Statistics' College Navigator website. The National Center for Education Statistics (NCES) is the primary federal entity for collecting and analyzing data related to education in the U.S. and other nations. NCES is located within the U.S. Department of Education and the Institute of Education Sciences.

Please note that information can also be requested in paper format from the student's Financial Aid Office. Information, as it appears on the college navigator website, is based on IPEDS data that are deemed final and closed, based on prior year's statistical submissions. The most up-to-date information regarding Cost of Attendance is available in the documents mentioned above, which is also in electronic format on the institution's website.

In accordance with U.S. Department of Education regulations, we provide you with a Net Price Calculator (NPC), which will calculate an estimated net price of education specific to the institution, and based on your circumstances. You will be required to answer several questions for the calculator to provide an estimated net price. Access the online Net Price Calculator through your institution's Consumer Information Guide link, located at www.advanced.edu.

RETURN OF TITLE IV FUNDS

The Finance Office is required by federal statute to calculate the percentage of earned Title IV Funds received or pending to be received and to return the unearned funds for a student who withdrew, was terminated or failed to return from an approved leave of absence. If a student fails to return from a Leave of Absence the Date of Withdrawal is the last day the student attended class before the Leave began.

Recalculation is based on the percentage of earned aid using the following Federal Return of Title IV funds formula:

Percentage of aid earned = the number of scheduled hours in the payment period completed up to the student's last date of attendance as per the school's attendance records, divided by the total clock hours in the payment period.

If this percentage is greater than 60%, the student earns 100% of the disbursed Title IV funds or aid that could have been disbursed.

If this percentage is less than 60%, then the percentage earned is equal to the calculated value.

Funds are returned to the appropriate federal program based on the percent of unearned aid using the following formula:

Aid to be returned = (100% minus the percent earned) multiplied by the amount of aid disbursed toward institutional charges. If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds, and the student may be required to return a portion of the funds. All Title IV funds that the institution must return will be made no later than 45 calendar days after the date the school determines that the student withdrew.

When Title IV funds are returned, the student may owe a balance to the institution.

If a student earned more aid than was disbursed to him/her, the institution must send written notification to the student (or parent for PLUS loan funds) to offer a post-withdrawal disbursement for any amount not credited to the student's account no later than 30 calendar days after the date that the school determines that the student withdrew. The institution is required to make a post-withdrawal disbursement within 45 days of the student's date of determination that they withdrew for grants and 180 days of the student's date of determination that they withdrew for loans.

Refunds are allocated in the following order:

1. Unsubsidized Federal Stafford Loan
2. Subsidized Federal Stafford Loan
3. Federal Parent (PLUS) Loan
4. Federal Pell Grant
5. Federal Supplemental Opportunity Grant
6. Other Title IV assistance
7. State Tuition Assistance Grants (if applicable)
8. Private and institutional aid
9. The student

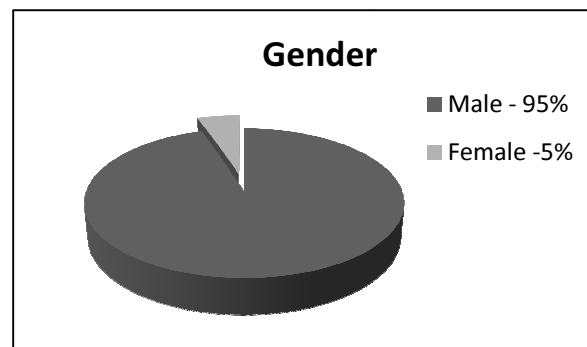
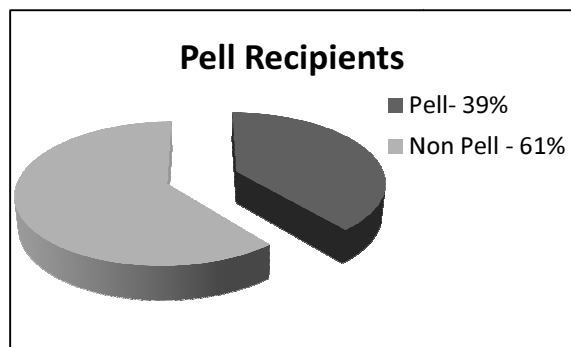
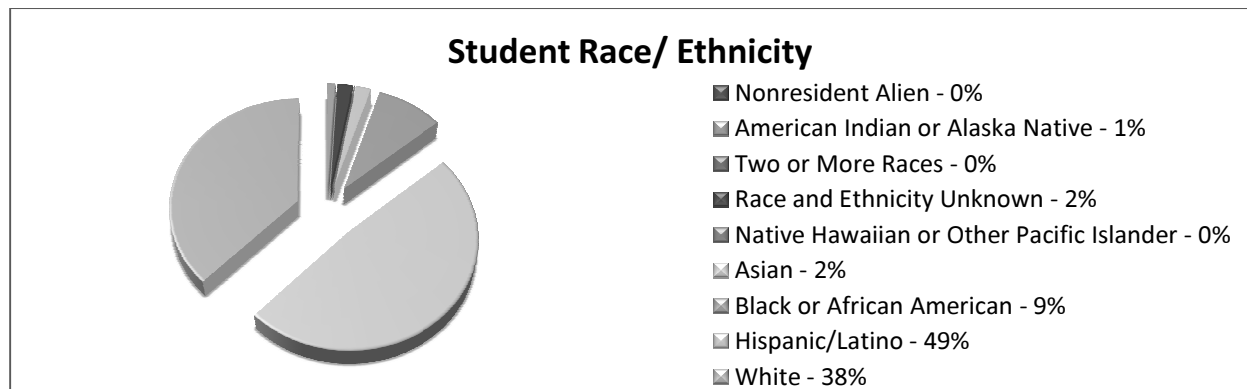
STUDENT BODY DIVERSITY

Under the 2008 Higher Education Act, institutions are required to report graduation rates using the following categories: gender, ethnicity, and financial status.

The information listed below may be found on the College Navigator website at <http://nces.ed.gov/collegenavigator/> and the IPEDS website at <http://nces.ed.gov/ipeds/>. A hard copy is available upon request from the Campus Director.

The following statistics are based on the IPEDS Fall Collection 2016:

Enrollment: 325



DRUG/ALCOHOL ABUSE PREVENTION POLICY

A school that participates in the FSA programs must provide information to its students, faculty, and employees to prevent drug and alcohol abuse.

DRUG FREE CAMPUS GUIDELINES

In compliance with the Drug-Free Schools and Communities Act (DFSCA), the school has set forth in this guide the legal penalties under Federal law for the illegal possession or distribution of drugs and alcohol, as well as the range of school sanctions that can be imposed for violation of the school's policies regarding substance abuse. Both students and employees should read this carefully.

POLICY

The United States Department of Education has issued regulations for the implementation of the provisions of the "Drug-Free Schools and Communities Act Amendments of 1989" (Public law 101-226). The school will distribute annually to each student and employee information regarding the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on school property.

STANDARDS OF CONDUCT

The school is committed to a campus free of illegal drug use, misuse and abuse of prescription drugs, underage drinking and alcohol abuse. The school has no tolerance for illegal activity or any other harmful conduct influenced by drugs or alcohol. Unlawful possession as well as the distribution of illegal drugs or alcohol is prohibited on school property or as part of its activities. The school will cooperate fully with law enforcement agencies and will apply appropriate internal disciplinary processes should a student or an employee violate criminal statutes with regard to illegal drugs or possession or sale of alcohol.

The two charts on the following pages show the Federal penalties.

Federal Trafficking Penalties for Schedules I, II, III, IV, and V (except Marijuana)				
Schedule	Substance/Quantity	Penalty	Substance/Quantity	Penalty
II	Cocaine 500-4999 grams mixture	First Offense: Not less than 5 yrs. and not more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than \$5 million if an individual, \$25 million if not an individual. Second Offense: Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$8 million if an individual, \$50 million if not an individual.	Cocaine 5 kilograms or more mixture	First Offense: Not less than 10 yrs. and not more than life. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than \$10 million if an individual, \$50 million if not an individual.
II	Cocaine Base 28-279 grams mixture		Cocaine Base 280 grams or more mixture	
IV	Fentanyl 40-399 grams mixture		Fentanyl 400 grams or more mixture	
I	Fentanyl Analogue 10-99 grams mixture		Fentanyl Analogue 100 grams or more mixture	Second Offense: Not less than 20 yrs, and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.
I	Heroin 100-999 grams mixture		Heroin 1 kilogram or more mixture	
I	LSD 1-9 grams mixture		LSD 10 grams or more mixture	
II	Methamphetamine 5-49 grams pure or 50-499 grams mixture		Methamphetamine 50 grams or more pure or 500 grams or more mixture	2 or More Prior Offenses: Life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.
II	PCP 10-99 grams pure or 100-999 grams mixture		PCP 100 grams or more pure or 1 kilogram or more mixture	
Substance/Quantity		Penalty		
Any Amount Of Other Schedule I & II Substances		First Offense: Not more that 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than Life. Fine \$1 million if an individual, \$5 million if not an individual. Second Offense: Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.		
Any Drug Product Containing Gamma Hydroxybutyric Acid				
Flunitrazepam (Schedule IV) 1 Gram				
Any Amount Of Other Schedule III Drugs		First Offense: Not more than 10 yrs. If death or serious bodily injury, not more that 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual. Second Offense: Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than \$1 million if an individual, \$5 million if not an individual.		
Any Amount Of All Other Schedule IV Drugs (other than one gram or more of Flunitrazepam)		First Offense: Not more than 5 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual. Second Offense: Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if other than an individual.		
Any Amount Of All Schedule V Drugs		First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual. Second Offense: Not more than 4 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.		

Federal Trafficking Penalties for Marijuana, Hashish and Hashish Oil, Schedule I Substances	
Marijuana 1,000 kilograms or more marijuana mixture or 1,000 or more marijuana plants	First Offense: Not less than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than \$10 million if an individual, \$50 million if other than an individual. Second Offense: Not less than 20 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75 million if other than an individual.
Marijuana 100 to 999 kilograms marijuana mixture or 100 to 999 marijuana plants	First Offense: Not less than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine not more than \$5 million if an individual, \$25 million if other than an individual. Second Offense: Not less than 10 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$8 million if an individual, \$50 million if other than an individual.
Marijuana 50 to 99 kilograms marijuana mixture, 50 to 99 marijuana plants	First Offense: Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine \$1 million if an individual, \$5 million if other than an individual. Second Offense: Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if other than an individual.
More than 10 kilograms	
Hashish Oil More than 1 kilogram	
Marijuana less than 50 kilograms marijuana (but does not include 50 or more marijuana plants regardless of weight) 1 to 49 marijuana plants	First Offense: Not more than 5 yrs. Fine not more than \$250,000, \$1 million if other than an individual. Second Offense: Not more than 10 yrs. Fine \$500,000 if an individual, \$2 million if other than individual.
Hashish 10 kilograms or less	
Hashish Oil 1 kilogram or less	

HEALTH RISKS

The following briefly summarizes health risks and symptoms associated with the use of alcohol and other drugs. It is important to note that individuals experience alcohol and drugs in different ways based on physical tolerance, body size and gender, and on a variety of other physical and psychological factors.

Alcohol:

Alcohol consumption causes a number of changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasingly the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts. Moderate to high doses of alcohol cause marked impairments in higher mental functions severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described. Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions.

Long-term consumption of large quantities of alcohol can also lead to permanent damage to vital organs such as the brain and the liver. Mothers who drink during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than others of developing alcohol related problems.

Cigarettes and other Nicotine Products:

In 1989, the U.S. Surgeon General issued a report that concluded that cigarettes and other forms of tobacco, such as cigars, pipe tobacco, and chewing tobacco, are addictive and that nicotine is the drug in tobacco that causes addiction. Also, the report determined that smoking was a major cause of stroke and the third leading cause of death in the United States. Nicotine is both a stimulant and a sedative to the central nervous system. Nicotine is absorbed readily from tobacco smoke in the lungs, and it does not matter whether the tobacco smoke is from cigarettes, cigars, or pipes, Nicotine also is absorbed readily when tobacco is chewed.

In addition to nicotine, cigarette smoke is primarily composed of a dozen gases (mainly carbon monoxide) and tar. The tar in a cigarette, which varies from about 15 mg for a regular cigarette to 7 mg in a low-tar cigarette, exposes the user to a high expectancy rate of lung cancer, emphysema, and bronchial disorders. The carbon monoxide in the smoke increases the chance of cardiovascular diseases. The Environmental Protection Agency has concluded that secondhand smoke causes lung cancer in adults and greatly increases the risk of respiratory illnesses in children and sudden infant death.

Prescription Medications:

Prescription drugs that are abused or used for non-medical reasons can alter brain activity and lead to dependence. Commonly abused classes of prescription drugs include opioids (often prescribed in the treatment of pain), central nervous system depressants (often prescribed to treat anxiety and sleep disorders), and stimulants (prescribed to treat narcolepsy, ADHD, and obesity). Long-term use of opioids or central nervous system depressants can lead to physical dependence and addiction. Taken in high doses, stimulants can lead to compulsive use, paranoia, dangerously high body temperatures and irregular heartbeat.

Marijuana:

Marijuana use can lead to a number of long term and short term physical and psychological effects. Marijuana use leads to a substantial increase in the heart rate, impairs short term memory and comprehension and motivation can be altered.

Cocaine and Crack:

Health risks may include changes in body temperature and blood pressure as well as heart and breathing rates. Even small amounts may cause the body to exceed its limits, sometimes resulting in death. Snorting cocaine may severely damage nasal tissue and the septum. Smoking cocaine may damage the lungs. Someone using cocaine may experience muscle twitching, panic reactions, anxiety, numbness in hands and feet, loss of weight, a period of hyperactivity followed by a crash, a runny or bleeding nose, and depression. Other symptoms of cocaine use may include nausea, vomiting, insomnia, tremors, and convulsions. Chronic users may become paranoid and experience hallucinations.

Barbiturates:

In small doses, barbiturates produce calmness, relaxed muscles, and lowered anxiety. Larger doses cause slurred speech, staggering gait, and altered perception. Very large doses or doses taken in combination with other central nervous system depressants (e.g., alcohol) may cause respirator depression, coma, and even death. A person who uses barbiturates may have poor muscle control, appear drowsy or drunk, become confused, irritable, or inattentive, or have slowed reactions.

Amphetamines:

Amphetamines, methamphetamines, or other stimulants can cause increased heart rate and respiratory rates, elevated blood pressure, and dilated pupils. Larger doses cause rapid or irregular heartbeat, tremors, and physical collapse. An amphetamine injection creates a sudden increase in blood pressure that can result in stroke, high fever, heart failure, and death. An individual using amphetamines might begin to lose weight, have the sweats, and appear restless, anxious, moody, and unable to focus. Extended use may produce psychosis, including hallucinations, delusions, and paranoia.

Hallucinogens:

PCP, or angel dust, interrupts the part of the brain that controls the intellect and keeps instincts in check. PCP blocks pain receptors. Violent episodes, including self-inflicted injuries, are not uncommon. Chronic users report memory loss and speech difficulty. Very large doses produce convulsions, coma, heart and lung failure, or ruptured blood vessels in the brain. LSD, mescaline, peyote, etc. cause dilated pupils, elevated body temperature, increased heart rate and blood pressure and tremors. Someone under the influence of PCP might appear moody, aggressive, or violent. Sleeplessness, confusion, anxiety, and panic, and may report perceptual distortions. Flashbacks may occur.

Steroids (anabolic):

Anabolic steroids are human-made substances related to male sex hormones. Some athletes abuse anabolic steroids to enhance performance. Abuse of anabolic steroids can lead to serious health problems, some of which are irreversible. Short term side effects include depression, hallucinations, paranoia, severe mood swings and aggressive behavior. Major side effects also can include liver tumors and cancer, jaundice, high blood pressure, kidney tumors, severe acne and trembling. In males side effects may include shrinking of the testicles and breast development. In females, side effects may include the growth of facial hair, menstrual changes, and deepened voice. In teenagers, growth may be halted prematurely and permanently.

Narcotics:

Because narcotics are generally injected, the use of contaminated needles may result in the contraction of many different diseases, including AIDS and hepatitis. Symptoms of overdose include shallow breathing, clammy skin, convulsions, and coma and may result in death. Some signs of narcotic use are euphoria, drowsiness, constricted pupils, and nausea. Other symptoms include itchy skin, needle or “track” marks on the arms and legs, nodding, lack of sex drive and appetite, sweating, cramps, and nausea when withdrawing from the drug.

TREATMENT

Medication and behavioral therapy, alone or in combination, are aspects of an overall therapeutic process that often begins with detoxification, followed by treatment and relapse prevention. Easing withdrawal symptoms can be important in the initiation of treatment; preventing relapse is necessary

for maintaining its effects. And sometimes, as with other chronic conditions, episodes of relapse may require a return to prior treatment components. A continuum of care that includes a customized treatment regimen, addressing all aspects of an individual's life including medical and mental health services, and follow-up options (e.g., community or family based recovery support systems) can be crucial to a person's success in achieving and maintaining a drug-free lifestyle.

Below are some local substance abuse providers in your area:

WestCare California, Inc.	2772 S M.L.K. Jr Blvd., Fresno, CA 93706 (559) 265-4800	Men and women, 18 years of age and over.
Fresno New Connections, Inc.	4411 N. Cedar Avenue, #108 Fresno, CA 93726 (559) 248-1548	Men and women, 18 years of age and over.
Tulare County Mental Health Alcohol and Drug	942 S. Santa Fe Ave. (West Side of Building) Visalia, CA 93292 (800) 834-7121 (559) 636-4000	Tulare County Residents

Hotline Numbers:

National Drug and Alcohol Treatment referral Services: 1-800-662-4357

1-800-879-2772 Available 24 hours a day
(toll-free) Answered by ADP staff 8:00 a.m. – 4:30 p.m. and by voicemail after-hours

1-800-662-4357 Available 24 hours a day from telephone numbers within California
(toll-free) Answered by ADP staff 8:00 a.m. – 4:30 p.m. and by the
U.S. Department of Health and Human Services staff after-hours

SCHOOL DISCIPLINARY SANCTIONS:

It is the school policy to discourage all violations of Federal, State or local laws by any member of the school community. In addition to possible prosecution and punishment by civil authorities, a student or employee violating any law may be subject to sanctions imposed by the school.

Students:

Sanctions against students for violations of the standards of conduct (consistent with local, state, and federal law) include but are not limited to, disciplinary expulsion, suspension, and probation. When appropriate, school sanctions may be entered into permanent records. Parents of dependent students will be notified of pending charges or subsequent decisions.

Faculty:

Faculty who violate the school's standards of conduct are subject to disciplinary action including reprimand, suspension, or dismissal.

Other Employees:

The school may impose sanctions against any employee who violates Federal, State or local laws, or the standards of school conduct. Depending on the nature and severity of the violation, these sanctions can range from warnings and mandatory referral for drug or alcohol rehabilitation to outright termination of employment.

Note

Under the Higher Education Act, a student may become ineligible for federal student aid upon conviction of any offense involving the possession or sale of illegal drugs while receiving Title IV federal financial aid.

NOTIFICATIONS OF RIGHTS UNDER FERPA

The Family Educational Rights and Privacy Act (FERPA) afford eligible students certain rights concerning their education records. (An “eligible student” under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution.) Advanced Career Institutes notifies students annually of their rights under FERPA.

These rights include:

1. The right to inspect and review the student's education records within 45 days after the day Advanced Career Institute, “School” receives a request for access. A student should submit to the Director of Education a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student’s education records that the student believes is inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

A student who wishes to ask the school to amend a record should write the school official responsible for the record, clearly identify the part of the record the student wants to be changed, and specify why it should be changed.

If the school decides not to amend the record as requested, the school will notify the student in writing of the decision and the student’s right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the institution discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

A school may disclose personally identifiable information without student consent to the following parties:

- ❖ School Officials with legitimate educational interest
- ❖ U.S. Comptroller General, U.S. Attorney General, U.S. Department of Education
- ❖ State and local officials
- ❖ Authorized organizations conducting educational research
- ❖ Accrediting agencies
- ❖ Alleged victim of a crime
- ❖ Parent of a Dependent Student as defined by the IRS
- ❖ Parent of a student under 21 regarding the violation of law regarding alcohol or drug abuse

Written consent must:

- ❖ Specify the records that may be disclosed
 - ❖ State the purpose of the disclosure
 - ❖ Identify the part or class of parties to whom the disclosure may be made
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Advanced Career Institute to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202

FERPA AND SUBPOENAS

In contrast to the exceptions to the notification and recordkeeping requirements granted for law enforcement purposes, educational agencies or institutions may disclose information pursuant to any other court order or lawfully issued subpoena only if the school makes reasonable effort to notify the parent or eligible student of the order or subpoena in advance of compliance, so that the parent or eligible student may seek protective action (unless the court or issuing agency has prohibited such disclosure). Additionally, Advanced Career Institute must comply with FERPA's recordkeeping requirements under 34 CFR 99.32 when disclosing information under a standard court order or subpoena.

DIRECTORY INFORMATION PUBLIC NOTICE

As required by §99.37 of the FERPA regulations, the following statement reflects the school's policy:

The following directory information may be released by telephone: a) student's dates of attendance; b) date of graduation and degree or certificate earned.

Other kinds of directory information, such as a student's address, telephone listing, a program of study, awards received, and the most recent previous education agency or previous institution attended, will be released only in response to a written request.

The school reserves the right to refuse the above information if the reason for the request is not considered to be a sufficient need to know. Information regarding the student's record: grades,

courses, GPA, social security number and other personal information will not be released without the student's written consent.

However, the Act states that each student has the right to inform the School that any or all of the information is not to be released. No information will be released without the written consent of the student. This status is binding until such time that Advanced Career Institute is notified in writing by the student to permit release of "directory information."

COPYRIGHT POLICY

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for the civil copy right infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United State Code, Sections 504, 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines up to \$250,000 per offense.

For more information, please see the Web site of the U.S. Copyright Office at www.copyright.gov, especially, their FAQ's at www.copyright.gov/help/faq.

SPECIAL FACILITIES

Advanced Career Institute is an Equal Opportunity Educational institution and does not discriminate in the recruitment and admission of students with respect to race, color, creed, sex, age, handicap, disability, national origin, or any other legally protected characteristic. Students with disabilities are responsible for ensuring that Advanced Career Institute is aware of disabilities that require accommodations, adjustments and/or auxiliary aids in connection with the admissions process, the entrance exam and/or their program of study by contacting the Director of Education. The Director of Education, in consultation with the Executive Vice President, will work with the applicant and/or prospective student to identify reasonable accommodations/ adjustments necessary to enable him/her to fully participate in the admissions and educational processes. Questions about this process may be directed to Director of Education at (559) 651-1978.

Applicants should be aware, however, that there are U.S. Department of Transportation physical requirements that must be met for admission. More information can be obtained from the Admissions Department at Advanced Career Institute.

If a student wishes to file a complaint regarding any disability discrimination, the student should notify the Director of Education within ten days. A hearing will be scheduled within five business days of the notification at which time the, student has the right to present further evidence and bring witnesses, if desired, to support his/her position.

VACCINATION POLICY

Advanced Career Institute does not require vaccination for admission to our programs. Anyone interested in obtaining more information about vaccinations should contact their local public health department or consult with their health care provider.

VOTER REGISTRATION

Voter registration packets are made available to all students at the time of enrollment. Students are required to “attest” to the fact that voter registration information has been provided to them. Voter registration packets are available to anyone who inquires, through the Financial Aid office. A student may also register to vote online.

MISREPRESENTATION

Misrepresentation is any false, erroneous, or misleading statement made by the institution directly or indirectly to a student, prospective student, a member of the public, accrediting agency, state agency, or the Department of Education.

Substantial misrepresentation occurs when any misrepresentation on which the person to whom it was made could reasonably be expected to rely or has reasonably relied, to that person’s detriment.

Education Programs

The institution will not provide false erroneous or misleading statements concerning:

- Course information
- Validity of accreditation
- Transfer of credits
- Size, location, facilities or equipment
- Employment objectives
- Nature, age, and availability of training equipment and materials
- Availability, frequency, and appropriateness of courses
- Number, availability, and qualifications of faculty and personnel
- Availability of part-time employment of other forms of financial assistance
- Nature and availability of tutoring services
- Nature and extent of any pre-requisites established for enrollment

Financial Charges

The institution will not provide false, erroneous or misleading statements concerning:

- Scholarships
- Charges associated with education costs
- Employability of Graduates

The institution will not provide false, erroneous or misleading statements concerning:

- Connections to organizations or employment agencies or other agency providing employment services
- Placement Services
- Government job market

ANNUAL SECURITY REPORT

The Executive Office of Advanced Career Institute is responsible for campus security. The personnel of this department is empowered to enforce Advanced Career Institute's regulations and to investigate incidents on campus. All criminal incidents, accidents, and other emergencies are reported to the local authorities. When necessary, Advanced Career Institute will press charges against the criminal violators.

The school prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act). This report is prepared in cooperation with local law enforcement agencies. Nothing in the law shall be construed to permit a school to retaliate, intimidate, threaten, coerce, or otherwise, discriminate against any individual concerning the implementation of the Clery Act.

Our school attempts to provide students and employees with a safe and secure environment in which to study and work. The school is open during posted hours. Access to campus facilities is limited to students, employees and approved guests during regularly scheduled business hours and class times. Employees should verify that the front office is notified of all anticipated visitors. Visitors should be instructed to report to the front office where they will sign in on the Visitor's Log. School facilities are secured during times the school is not open.

CAMPUS SECURITY AUTHORITIES

Advanced Career Institute's commitment to campus safety is guided by the contents of the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

Each location has a person responsible for overseeing campus security staff, ensuring the collection of crime reports, and providing timely warning to the campus community:

David Bither, EVP, Corporate Office
(559) 740-0215 ext. 101

Alexandra Rios, FAO, Corporate Office
(559-740-0215 ext. 102

Larry Helmuth, Campus Director, Visalia Campus
(559) 651-1978
Everett Yockey, Campus Director, Fresno Campus
(559) 441-4345

Everett Yockey, Campus Director, Merced Campus
(209) 580-4960

Advanced Career Institute's Annual Security Report is published and posted online at www.Advanced.edu under Consumer Information, Annual Security Report and all current students and employees are notified of its availability in writing. This report includes statistical data on the incidence of crime over the past three years. This data is collected and reported to the Department of Education.

Prospective employees and students are informed in writing that the report is available at www.Advanced.edu under Consumer Information, Annual Security Report and is provided to them if requested.

CRIME STATISTICS

The crime statistics included in the Annual Security Report are based on incident reports and data collected from the local law enforcement agencies in whose jurisdiction campuses are located if made available. These statistics include crimes committed on campus, off campus or on the public property that is immediately adjacent to, and accessible from, the campus. These statistics include those reported to a Campus Safety Officer, employee, city police, or county sheriff's department.

PERSONAL SAFETY

While the school attempts to provide a safe and secure environment, students, faculty, staff, and campus visitors are ultimately responsible for their safety. Safety is enhanced when students and employees take precautions such as:

- Report all suspicious activity to Campus Security Authorities (CSA) immediately.
- Never take personal safety for granted.
- Avoid walking alone at night. Travel with a friend or companion.
- Avoid parking or walking in secluded or dimly lit areas.
- Limit your alcohol consumption, and leave social functions that get too loud, too crowded, or that have too many people drinking excessively.
- Carry only small amounts of cash.
- Never leave valuables (wallets, purses, books, computers, etc.) unattended.
- Carry your keys with you at all times and don't lend them to anyone.
- Lock your car doors and close the windows when leaving your car.
- Never leave valuables in your car especially if they are easily noticeable.
- Inventory your personal property and make records of the serial numbers of all items of value.
- Never admit anyone without a valid ID badge on campus/school premises.

As the school becomes aware of relevant programs that address responsible practices and procedures that enhance personal safety when obtained such information will be made available in the Media Center.

REPORTING A CRIME

If a student or employee is aware that a crime has been, or is being, committed on school property or at a school sponsored or recognized event off-campus during the hours that the school is open, the crime should be reported as soon as possible to the Campus Director's Office or any CSA. The Campus Director's Office is located in the front office at each campus. Other emergencies should also be reported to the Campus Director's Office. If the crime has been committed when the school is closed, it should be reported to the Campus Director's Office as soon as possible after school is open. In addition to reporting the crime to the Campus Director's Office, the crime should be reported to local law enforcement authorities. The local Fresno Police Department may be reached at (559) 621-7000, Visalia Police Department at (559) 734-8116 or Merced Police Department at (209) 385-8880. In an emergency, the local Police Department may be contacted by dialing 911.

The Front Office at each campus has authority to determine whether individuals have lawful business at the school and may request identification to make that determination. Also, they have the authority to ensure that school policies, such as break time and building access, are followed. The school works with local law enforcement agencies and refers criminal incidents to the local police department having jurisdiction over such matters.

The Campus Director will work with local law enforcement, as appropriate, when a crime is reported. Crimes reported to the Campus Director's Office are included in the annual campus crime statistics. Also, the school requests from the local Police Department crime information not reported to the school Campus Director's Office that is appropriate for inclusion in the annual campus crime statistics. Further, if circumstances warrant, the school community will be notified if an on-going threat is posed related to a reported crime.

If you are the victim of a crime and do not want to pursue action through the school or the criminal justice system, you may still consider making a confidential report. The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others. Reports filed in this manner are included in the annual crime statistics for the school.

The school does not tolerate violence or other threatening conduct against any members of the school community. This conduct includes criminal acts against persons or property, as well as harassment based on sex, race, ethnicity, or disability. The school will impose strict disciplinary actions and appropriately involve law enforcement officials should any acts of violence or threatening conduct occur on school facilities or at school-sponsored events. This conduct includes acts of violence against women.

In addition to any criminal sanctions, the school will impose appropriate disciplinary sanctions if the offender is a student or employee of the school. The school Campus Director's Office should be contacted should one wish to file a complaint. Also, note that in cases of sexual assault complaints:

- ❖ both the accuser and the accused are entitled to the same opportunities to have others present during the disciplinary hearing and
- ❖ both the accuser and the accused shall be informed of the outcome of any disciplinary proceeding based on an allegation of sexual assault.

The school will work with the victim, should it be requested, in making such changes as can reasonably be accommodated relative to the student's academic and living situations.

INVESTIGATIONS

If a student or employee is accused or suspected of committing a crime on campus, or while participating in an institution sponsored activity, the institution will cooperate in full with the appropriate law enforcement agency. It may be necessary to suspend the employee or student during an investigation. The institution will impose the appropriate sanction, up to and including termination, if the accused is found guilty.

SUPPORTIVE SERVICES

Advanced Career Institute is committed to providing appropriate support to employees and students who are the victims of crime on campus. The Campus Director will coordinate these services. Advanced Career Institute does not employ pastoral counselors, professional therapists, or psychological counselors; however, referral to these support services can be arranged for a confidential meeting with the Campus Director.

SEXUAL ASSAULT PREVENTION

Advanced Career Institute prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking, as those terms are defined in [34 CFR 668.46\(a\)](#).

Advanced Career Institute recognizes that students and employees have the right to determine their associations and the level of intimacy in each. However, it is also the ACP's objective that friendships and intimacy be completely voluntary and free from physical, sexual or mental coercion. To support this objective, Advanced Career Institute has these policies regarding sex offenses directed against students and/or employees:

1. The offenses of criminal sexual assault, aggravated criminal sexual assault, criminal sexual abuse and aggravated sexual abuse constitute sex offenses under the law.
2. A student or employee who, while on campus, is a sex offense victim is encouraged to immediately contact the Campus Director and/or the local law enforcement agency. If the victim requests assistance from ACI staff in reporting the offense to law enforcement agencies, reasonable support will be given.
3. In the event of a sexual assault or domestic violence, please be aware of the following:
 - ❖ preserve any evidence of the assault (do not drink, bathe, change clothing, or comb hair, as this may destroy evidence that may be needed to prosecute the offender)
 - ❖ go to a place where it is safe from further attack and notify the police
 - ❖ obtain immediate medical attention
 - ❖ seek professional counseling
4. Although the campus does not have on-campus victim services, referral to an off campus sex offender victim service is facilitated through the Campus Director
5. Accusations of sex offenses reported to Advanced Career Institute, after investigation determine that the conduct has occurred, may result in academic or employment disciplinary action being taken against the offender. Sanctions include suspension, termination and/ or criminal prosecution.
6. During disciplinary hearings, both the accuser and the accused are entitled to the same opportunities to have others present during the proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice.

7. Both the accuser and accused will be notified simultaneously and in writing of the outcome of the proceeding; appeal procedures; any change to the result before it becomes final; and when the result becomes final.
8. A victims' confidentiality will be protected, including record-keeping that excludes personally-identifiable information on victims.
9. Victims of sex offenses will be provided counseling with a referral to the appropriate community health organization.
10. Advanced Career Institute may change the victim student's schedule of courses depending on the nature and seriousness of the sex offense. These decisions will be based on the circumstances of the incident, the needs of the victim and the availability of resources to support the requested change. To inform and educate the institution's community, programs will be offered that address the issues of rape awareness, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. These programs will be directed toward prevention through awareness, and are first presented during employee/student orientations and at least annually after that.

REGISTERED SEX OFFENDERS

The Jacob Wetterling Act requires states to obtain information concerning registered sex offenders' enrollment or employment at institutions of higher education. Those seeking to obtain information about registered sex offenders should visit the following website: www.nsopr.gov. Further, to the extent the State notifies an educational institution of information concerning registered sex offenders, the Family Educational Rights and Privacy Act (FERPA) does not prevent educational institutions from disclosing such information.

In the State of California, convicted sex offenders must register with the Sex Offender Tracking Program maintained by the California Department of Justice and is provided for the purposes including the protection of the general public. The California Department of Justice is responsible for maintaining this registry, located at <http://www.meganslaw.ca.gov>.

EMERGENCY NOTIFICATION

Advanced Career Institute intends to protect students, visitors and employees from serious injury, property loss or loss of life. If a significant emergency or dangerous situation involving an immediate threat to the health and safety of students and employees occurs on campus, Advanced Career Institute will utilize its Emergency Notification System (Text Aim) to send an SMS text message and email to staff and students.

Persons responsible for planning, implementing and communicating urgent notifications are the Campus Director and Emergency Response Team (ERT). The responsibilities of the ERT include assessing the nature and extent of emergency, coordinating appropriate response, facilitating emergency evacuation or lockdown and administering first aid and CPR as a first responder. Some examples of significant emergencies include fire, hazardous material spill or release, disruptive or combative person, riot or civil disturbance, earthquake, and bomb threat. Widespread emergencies have the potential to prevent students and employees from reaching the campus and may necessitate its closure. During a widespread emergency, the Campus Director may decide to close the campus, keep the campus open under special conditions, or keep the campus open as usual.

The Campus Director's decision and any related information will be communicated to the campus community as follows:

Campus personnel will record a status message that can be heard on the main campus phone number. The message will be updated as necessary.

- Campus administration will make every reasonable effort to post status signs on the campus.
- Employees and students unable to reach the campus due to safety concerns should communicate their status by leaving a voice message, if possible, with the campus administration.

Also, methods of immediate internal communication include an automated alarm for the fire detection, verbal alert by ERT members, and/or telephone systems. External methods of notification include police or fire-rescue, civil defense system, and commercial radio or television. Employee and students are to report emergencies to the Campus Director or front desk to initiate the process of the Emergency Response Team.

Maps are posted in numerous locations throughout the facilities. Employees and students should be aware of how they will evacuate the facilities, no matter where they are located. Basic instructions include evacuating quickly and orderly, without running, to the nearest exit at the sound of the fire alarm, proceeding to the gathering area and waiting for instructions, remaining in the gathering area until permitted to leave or return to the facility. Talking and cell phone use is prohibited. More detailed instructions are located in the Emergency Action Plan in each Office and Classroom.

Evacuation drills are conducted at student orientation for all students.

TIMELY WARNING

Advanced Career Institute takes seriously its responsibility to notify students and employees in a timely manner when any of the following have been reported to the Campus or local police agencies:

- Murder, non-negligent manslaughter, negligent manslaughter
- Forcible and non-forcible sex offenses
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Crimes of murder, forcible rape and aggravated assault that show evidence of prejudice based on race, religion, sexual orientation, ethnicity or disability

This timely warning information is provided appropriately to prevent similar crimes from occurring and to protect the personal safety of students and employees. Anyone with information warranting a timely warning should report by phone or in person the circumstances to the Campus Director, who is responsible for issuing these warnings. If a situation arises, either on or off campus, that, in the judgment of the Campus Director, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued.

Information is released through security alerts posted through the use of an SMS text messaging system (Text Aim), email and telephone systems. Text Aim will send urgent notifications to staff and students via SMS text message. Authorized users may enter a message, choose the campus location, and choose the

recipient group from either, Staff, Students, or both. This message is then sent via text message. Employees and students may opt in or out of the emergency text messaging system. Warnings will be issued through e-mail or via Text Aim to students, faculty, and staff.

EMERGENCY RESPONSE/EVACUATION PROCEDURES

The school maintains an Emergency Action Plan and is posted in the front office and all classrooms at each campus. The school may also test emergency response and evacuation procedures periodically through drills or exercises. Please contact the Campus Director's Office for more information.

VISALIA CAMPUS CRIME STATISTICS

The following criminal offenses occurred during the calendar years listed.

CRIMINAL OFFENSES	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
HATE CRIMES ON CAMPUS	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES NONCAMPUS	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0

HATE CRIMES NONCAMPUS CONTINUED	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES PUBLIC PROPERTY	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES ON CAMPUS	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES NONCAMPUS	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0

HATE CRIMES NONCAMPUS CONTINUED	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES PUBLIC PROPERTY	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES ON CAMPUS	2014	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0

HATE CRIMES ON CAMPUS CONTINUED	2014	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES PUBLIC PROPERTY	2014	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
VAWA OFFENSES	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Domestic Violence	0	0	0	-	0	0	0	0	0
Dating Violence	0	0	0	-	0	0	0	0	0
Stalking	0	0	0	-	0	0	0	0	0
ARREST	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Weapons: Carrying, Possessing, etc.	0	0	0	-	0	0	0	0	0
Drug Abuse Violation	0	0	0	-	0	0	0	0	0
Liquor Law Violations	0	0	0	-	0	0	0	0	0
DISCIPLINARY ACTIONS	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Weapons: Carrying, Possessing, etc.	0	0	0	-	0	0	0	0	0
Drug Abuse Violation	0	0	0	-	0	0	0	0	0
Liquor Law Violations	0	0	0	-	0	0	0	0	0
UNFOUNDED CRIMES	2014			2015			2016		
	0			0			1		

-Advanced Career Institute did not operate any Noncampus buildings in 2014, and thus no data is available for that year.

FRESNO CAMPUS CRIME STATISTICS

The following criminal offenses occurred during the calendar years listed.

CRIMINAL OFFENSES	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
HATE CRIMES ON CAMPUS	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES NONCAMPUS	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0

HATE CRIMES NONCAMPUS CONTINUED	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES PUBLIC PROPERTY	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES ON CAMPUS	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES NONCAMPUS	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0

HATE CRIMES NONCAMPUS CONTINUED	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES PUBLIC PROPERTY	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES ON CAMPUS	2014	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0

HATE CRIMES ON CAMPUS CONTINUED	2014	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES PUBLIC PROPERTY	2014	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
VAWA OFFENSES	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Domestic Violence	0	0	0	-	0	0	0	0	0
Dating Violence	0	0	0	-	0	0	0	0	0
Stalking	0	0	0	-	0	0	0	0	0
ARREST	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Weapons: Carrying, Possessing, etc.	0	0	0	-	0	0	0	0	0
Drug Abuse Violation	0	0	0	-	0	0	0	0	0
Liquor Law Violations	0	0	0	-	0	0	0	0	0
DISCIPLINARY ACTIONS	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Weapons: Carrying, Possessing, etc.	0	0	0	-	0	0	0	0	0
Drug Abuse Violation	0	0	0	-	0	0	0	0	0
Liquor Law Violations	0	0	0	-	0	0	0	0	0
UNFOUNDED CRIMES	2014			2015			2016		
	0			0			0		

-Advanced Career Institute did not operate any Noncampus buildings in 2014, and thus no data is available for that year.

NORTH AVE CRIME STATISTICS

The following criminal offenses occurred during the calendar years listed.

CRIMINAL OFFENSES	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
HATE CRIMES ON CAMPUS	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES NONCAMPUS	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0

HATE CRIMES NONCAMPUS CONTINUED	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES PUBLIC PROPERTY	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES ON CAMPUS	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES NONCAMPUS	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0

HATE CRIMES NONCAMPUS CONTINUED	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES PUBLIC PROPERTY	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES ON CAMPUS	2014	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0

HATE CRIMES ON CAMPUS CONTINUED	2014	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES PUBLIC PROPERTY	2014	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
VAWA OFFENSES	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Domestic Violence	0	0	0	-	0	0	0	0	0
Dating Violence	0	0	0	-	0	0	0	0	0
Stalking	0	0	0	-	0	0	0	0	0
ARREST	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Weapons: Carrying, Possessing, etc.	0	0	0	-	0	0	0	0	0
Drug Abuse Violation	0	0	0	-	0	0	0	0	0
Liquor Law Violations	0	0	0	-	0	0	0	0	0
DISCIPLINARY ACTIONS	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Weapons: Carrying, Possessing, etc.	0	0	0	-	0	0	0	0	0
Drug Abuse Violation	0	0	0	-	0	0	0	0	0
Liquor Law Violations	0	0	0	-	0	0	0	0	0
UNFOUNDED CRIMES	2014			2015			2016		
	0			0			0		

-Advanced Career Institute did not operate any Noncampus buildings in 2014, and thus no data is available for that year.

MERCED CAMPUS CRIME STATISTICS

The following criminal offenses occurred during the calendar years listed.

CRIMINAL OFFENSES	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Murder/Non-Negligent Manslaughter	-	-	0	-	-	0	-	-	0
Negligent Manslaughter	-	-	0	-	-	0	-	-	0
Rape	-	-	0	-	-	0	-	-	0
Fondling	-	-	0	-	-	0	-	-	0
Incest	-	-	0	-	-	0	-	-	0
Statutory Rape	-	-	0	-	-	0	-	-	0
Robbery	-	-	0	-	-	0	-	-	0
Aggravated Assault	-	-	0	-	-	0	-	-	0
Burglary	-	-	0	-	-	0	-	-	0
Motor Vehicle Theft	-	-	0	-	-	0	-	-	0
Arson	-	-	0	-	-	0	-	-	0
HATE CRIMES ON CAMPUS	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES NONCAMPUS	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0

HATE CRIMES NONCAMPUS CONTINUED	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES PUBLIC PROPERTY	2016	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
HATE CRIMES ON CAMPUS	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	-	-	-	-	-	-	-	-	-
Rape	-	-	-	-	-	-	-	-	-
Fondling	-	-	-	-	-	-	-	-	-
Incest	-	-	-	-	-	-	-	-	-
Statutory Rape	-	-	-	-	-	-	-	-	-
Robbery	-	-	-	-	-	-	-	-	-
Aggravated Assault	-	-	-	-	-	-	-	-	-
Burglary	-	-	-	-	-	-	-	-	-
Motor Vehicle Theft	-	-	-	-	-	-	-	-	-
Arson	-	-	-	-	-	-	-	-	-
Simple Assault	-	-	-	-	-	-	-	-	-
Larceny/Theft	-	-	-	-	-	-	-	-	-
Intimidation	-	-	-	-	-	-	-	-	-
Destruction/Damage/Vandalism of Property	-	-	-	-	-	-	-	-	-
HATE CRIMES NONCAMPUS	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	-	-	-	-	-	-	-	-	-
Rape	-	-	-	-	-	-	-	-	-
Fondling	-	-	-	-	-	-	-	-	-

HATE CRIMES NONCAMPUS CONTINUED	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Incest	-	-	-	-	-	-	-	-	-
Statutory Rape	-	-	-	-	-	-	-	-	-
Robbery	-	-	-	-	-	-	-	-	-
Aggravated Assault	-	-	-	-	-	-	-	-	-
Burglary	-	-	-	-	-	-	-	-	-
Motor Vehicle Theft	-	-	-	-	-	-	-	-	-
Arson	-	-	-	-	-	-	-	-	-
Simple Assault	-	-	-	-	-	-	-	-	-
Larceny/Theft	-	-	-	-	-	-	-	-	-
Intimidation	-	-	-	-	-	-	-	-	-
Destruction/Damage/Vandalism of Property	-	-	-	-	-	-	-	-	-
HATE CRIMES PUBLIC PROPERTY	2015	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	-	-	-	-	-	-	-	-	-
Rape	-	-	-	-	-	-	-	-	-
Fondling	-	-	-	-	-	-	-	-	-
Incest	-	-	-	-	-	-	-	-	-
Statutory Rape	-	-	-	-	-	-	-	-	-
Robbery	-	-	-	-	-	-	-	-	-
Aggravated Assault	-	-	-	-	-	-	-	-	-
Burglary	-	-	-	-	-	-	-	-	-
Motor Vehicle Theft	-	-	-	-	-	-	-	-	-
Arson	-	-	-	-	-	-	-	-	-
Simple Assault	-	-	-	-	-	-	-	-	-
Larceny/Theft	-	-	-	-	-	-	-	-	-
Intimidation	-	-	-	-	-	-	-	-	-
Destruction/Damage/Vandalism of Property	-	-	-	-	-	-	-	-	-
HATE CRIMES ON CAMPUS	2014	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	-	-	-	-	-	-	-	-	-
Rape	-	-	-	-	-	-	-	-	-
Fondling	-	-	-	-	-	-	-	-	-
Incest	-	-	-	-	-	-	-	-	-
Statutory Rape	-	-	-	-	-	-	-	-	-
Robbery	-	-	-	-	-	-	-	-	-
Aggravated Assault	-	-	-	-	-	-	-	-	-
Burglary	-	-	-	-	-	-	-	-	-
Motor Vehicle Theft	-	-	-	-	-	-	-	-	-
Arson	-	-	-	-	-	-	-	-	-
Simple Assault	-	-	-	-	-	-	-	-	-
Larceny/Theft	-	-	-	-	-	-	-	-	-
Intimidation	-	-	-	-	-	-	-	-	-

HATE CRIMES ON CAMPUS CONTINUED	2014	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Destruction/Damage/Vandalism of Property	-	-	-	-	-	-	-	-	-
HATE CRIMES PUBLIC PROPERTY	2014	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Murder/Non-Negligent Manslaughter	-	-	-	-	-	-	-	-	-
Rape	-	-	-	-	-	-	-	-	-
Fondling	-	-	-	-	-	-	-	-	-
Incest	-	-	-	-	-	-	-	-	-
Statutory Rape	-	-	-	-	-	-	-	-	-
Robbery	-	-	-	-	-	-	-	-	-
Aggravated Assault	-	-	-	-	-	-	-	-	-
Burglary	-	-	-	-	-	-	-	-	-
Motor Vehicle Theft	-	-	-	-	-	-	-	-	-
Arson	-	-	-	-	-	-	-	-	-
Simple Assault	-	-	-	-	-	-	-	-	-
Larceny/Theft	-	-	-	-	-	-	-	-	-
Intimidation	-	-	-	-	-	-	-	-	-
Destruction/Damage/Vandalism of Property	-	-	-	-	-	-	-	-	-
VAWA OFFENSES	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Domestic Violence	-	-	0	-	-	0	-	-	0
Dating Violence	-	-	0	-	-	0	-	-	0
Stalking	-	-	0	-	-	0	-	-	0
ARREST	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Weapons: Carrying, Possessing, etc.	-	-	0	-	-	0	-	-	0
Drug Abuse Violation	-	-	0	-	-	0	-	-	0
Liquor Law Violations	-	-	0	-	-	0	-	-	0
DISCIPLINARY ACTIONS	On Campus			Noncampus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Weapons: Carrying, Possessing, etc.	-	-	0	-	-	0	-	-	0
Drug Abuse Violation	-	-	0	-	-	0	-	-	0
Liquor Law Violations	-	-	0	-	-	0	-	-	0
UNFOUNDED CRIMES	2014			2015			2016		
	-	-	-	-	-	-	0	-	-

- These crime statistics were not available before 2016. The Merced Campus is a new campus and did not have a full year of data available until 2016.

DEFINITIONS

Consent: The term “consent” means a willingness to participate in a mutually agreed upon sexual activity indicated by words and/or actions which are informed, freely and actively given, and mutually understood.

Sexual Assault: An offense classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation. In Pennsylvania, sexual assault is defined by Title 18 as a person engaging in sexual intercourse or deviate sexual intercourse with a complainant without the complainant's consent.

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. Rape also occurs when a person engages in sexual intercourse with a person by forcible compulsion or the threat of forcible compulsion that would prevent resistance by a person of reasonable resolution, or when a person is unconscious or where the person knows that the victim is unaware that the act is occurring. This definition includes any gender of victim or perpetrator

Dating Violence: Violence by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the length and type of relationship; and the frequency of interaction between the persons involved in the relationship. Dating violence is currently not specifically defined by Pennsylvania State statute.

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies (under VAWA), or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction. Domestic Violence is currently not specifically defined by Pennsylvania state statute, however family abuse is. Abuse is defined as the occurrence of one or more of the following acts between family or household members, sexual or intimate partners or persons who share biological parenthood:

1. Attempting to cause or intentionally, knowingly or recklessly causing bodily injury, serious bodily injury, rape, involuntary deviate sexual intercourse, sexual assault, statutory sexual assault, aggravated indecent assault, indecent assault or incest with or without a deadly weapon.
2. Placing another in reasonable fear of imminent serious bodily injury.
3. The infliction of false imprisonment pursuant to 18 Pa.C.S. §2903 (relating to false imprisonment).
4. Physically or sexually abusing minor children, including such terms as defined in Chapter 63 (relating to child protective services).
5. Knowingly engaging in a course of conduct or repeatedly committing acts toward another person, including following the person, without proper authority, under circumstances which place the person in reasonable fear of bodily injury. The definition of this paragraph applies only

to proceedings commenced under this title and is inapplicable to any criminal prosecutions commenced under Title 18 (relating to crimes and offenses).

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or to suffer substantial emotional distress. A person commits the crime of stalking when the person either:

1. engages in a course of conduct or repeatedly commits acts toward another person, including following the person without proper authority, under circumstances which demonstrate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person; or
2. engages in a course of conduct or repeatedly communicates to another person under circumstances which demonstrate or communicate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person.

Hate Crime: A hate crime is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a performed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation or ethnicity/national origin.

The school reports all hate crime statistics separately for the categories of criminal offenses listed in the chart above. Additionally, hate crimes statistics are also reported separately for the following offenses:

- **Larceny-theft:** is the unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession but is in a position to exercise dominion or control over a thing.
- **Simple Assault:** is an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation:** is to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destructive/Damage/Vandalism of Property:** Is to willfully or maliciously destroy, damage, deface or otherwise injury real or personal property without the consent of the owner or the person having custody or control of it.

There were no reported hate crimes for the years 2014, 2015, or 2016

RESIDENTIAL FACILITIES

Advanced Career Institute does not have any school-operated residential facilities for students.

CONSTITUTION DAY

In December 2004, Senator Robert Byrd (D-WV), the Senate's most prominent constitutional scholar at the time, successfully passed a bill creating Constitution Day requiring all primary, secondary and post-

secondary educational institutions to raise awareness about the significance of the U.S. Constitution around the anniversary of the document's signing each September.

On September 17 Advanced Career Institute celebrates Constitution Day and holds an educational program about the U.S. Constitution for its students. This day commemorates the September 17, 1787, signing of the United States Constitution.